

2010 MOORE FARMS FIELD TRIP POLICY

FIELD TRIP POLICY

1. One free teacher per class and ONE free parent/chaperone per 15 paid students.
2. **ALL** other parents, siblings and guests over 2, **\$6** per person.
3. **ALL** Pumpkin Patch guests will be allowed to pick **ONE** pumpkin from the designated patch.
4. Cancellations due to weather will be Moore Farms' decision. We take the time to consider that students will be given the best **SAFE** field trip possible. If cancellation is made without Moore Farms' decision, **the school will be billed for the full cost of the field trip.**
5. Cancellations must be made at least **TWO** full weeks prior to the scheduled field trip or the school will be billed for the full cost. "**NO SHOWS**" will also be billed to the school district. Please understand there are people waiting to fill your spot!
6. **LATE ARRIVALS**- Each section of our rotation is approximately 25 minutes. Our main story starts at exactly 9:30 a.m. and 11:00a.m. regardless. Later arrivals will be "fit" into the rotation.
7. **NAMETAGS**-Please be sure that **ALL** students have nametags with first name and teacher name. All parents must have a VISITOR tag either from the appropriate school or made by the student. Teachers—please identify your self too---we love our teachers!!
8. Please provide maps/directions for your bus drivers and parents or have them log on to our website at www.moorefarms.com. Directions from Map Quest are NOT correct here in the country!!!! Moore Farms does NOT have a full time secretary to field calls for directions on field trip dates.
9. **ALL** 11:00 trips may arrive **AFTER 10:00a.m.**- this helps eliminate pausing during our field trips in session for the noise of buses entering the farm.
10. **PLEASE**—bring all forms completed and signed to the designated check-in station (**ONE** teacher please) before children exit the buses. Check-in will require a head-count of **ALL** participants **INCLUDING** parents as well as **ALL FEES** upon arrival **BEFORE** your field trip begins. We can invoice your school **BEFORE** the field trip date. Payment is due on the date of your field trip. **NO Purchase Orders Accepted!**

TIPS FOR AN EXCELLENT ADVENTURE IN AGRICULTURE ON MOORE FARMS

- Wear old clothes and shoes—this is a **REAL** working farm with red dirt, bugs, and critters.
- **ALLERGIES**—Please remember that if you have a student with severe allergies, they will be exposed to hay, animal dander, insect bites, pollen in our fields, and many more outdoor allergens.
- Avoid bringing sweet drinks---they attract **BEEES!** Water is a great hydrator!!
- Bring extra water-Texas weather is sometimes **HOT** and there is limited access to on farm drinking water.
- Throw in hand sanitizer---we will be using organically approved soap at all wash stations but feel the sanitizer is a helpful way to make sure your students stay healthy!!!!
- Pack a first-aide kit or an ice pack----bee stings happen each year.
- Bring your own trash bags and be prepared to haul back with you--Although we will have a recycle and compost program in use this helps us cut down on hauling off garbage each day, amount of **BEEES** around picnic area, and you all have access to commercial pick-up--We don't!!

SAFETY TIPS AND FARM RULES

Moore Farms is dedicated to providing a safe learning environment for students. We are implementing new rules and procedures to make our farm more user friendly.

- **GENERAL FARM RULES**—Although ALL farm rules will be reviewed with students the day of your arrival, please review these with your class as well.
 1. Students stay with your class at all times or an adult volunteer-even for restroom breaks!!!!
 2. **DO NOT** run except in Moore Farms' game areas.
 3. **NO SMOKING or PETS allowed on the FARM anywhere.**
 4. **NO CELL PHONES** except in the parking area.
 5. **DO NOT** cross fences without a Moore Farms Employee present.
 6. **DO NOT** climb, stand or crawl on the hay, fencing, or tables.
- **HAYRIDE RULES**---
 1. All students, parents and teachers will load the hayride from the **REAR** only in single file fashion. There will be capacity limits so make sure to give accurate numbers when reserving and update any added parents.
 2. All riders must remain seated with their feet on the floor.
 3. Riders may **NOT** lean on or through the railing.
 4. Keep arms and legs on the inside of the hayride at all times.
 5. Stay seated until a Moore Farms employee gives the all clear.
- **LUNCH RULES**---
 1. Food and drink are only allowed in the designated picnic area---**NOT** parking area.
 2. **BRING YOUR OWN TRASH BAGS TO REMOVE YOUR OWN TRASH**--- We are asking that all schools take your trash back with you---you all have access to commercial garbage pick-up which we do not!!! We also hope to keep BEE numbers down as well.
 3. Pick-up **ALL TRASH** and place in trash bags.
 4. **DO NOT** leave food on the ground, tables or elsewhere.

*****PLEASE NOTE---other rules will apply in certain situations, **LISTENING** is the biggest help. The rules may seem a bit heavy---but it may save us having to increase our costs to you due to extra employees and facilities.

Directions

From US 69, take FM 344 West (right turn from Tyler, left from Jacksonville) at the stoplight. Travel approximately 3.5 miles to CR 181 (pond on left) Turn right on 181 and travel 8/10 of a mile. The farm is on the left. Pull in and **PLEASE** have buses circle around the parking area in horseshoe fashion **BEFORE UNLOADING**.

From SH 155, take FM 344 (right turn from Frankston, left turn from Tyler) at the stoplight near Brookshires. You will come to a 4-way stop. Travel approximately 2 miles past the 4 way stop in Teasleville. Turn **LEFT** on CR 181-large pond on your right. Travel 8/10 of a mile and Moore Farms is on the left.

TEACHER CHECKLIST
MOORE FARMS
903-894-1030

- Nametags/school shirt for students
- Nametags for visitors or parents
- Garbage Bags
- First Aid Kit
- Permission slips with emergency numbers for students
- Extra Water for students
- Hand Sanitizer
- Box for carrying pumpkins back on the bus
- Moore Farms Signed Confirmation Letter after reviewing the online forms
- Field Trip Money form with all class totals
- Coolers with wheels or wagons work well for hauling lunches on the farm.
- Directions to the farm for bus drivers and parents